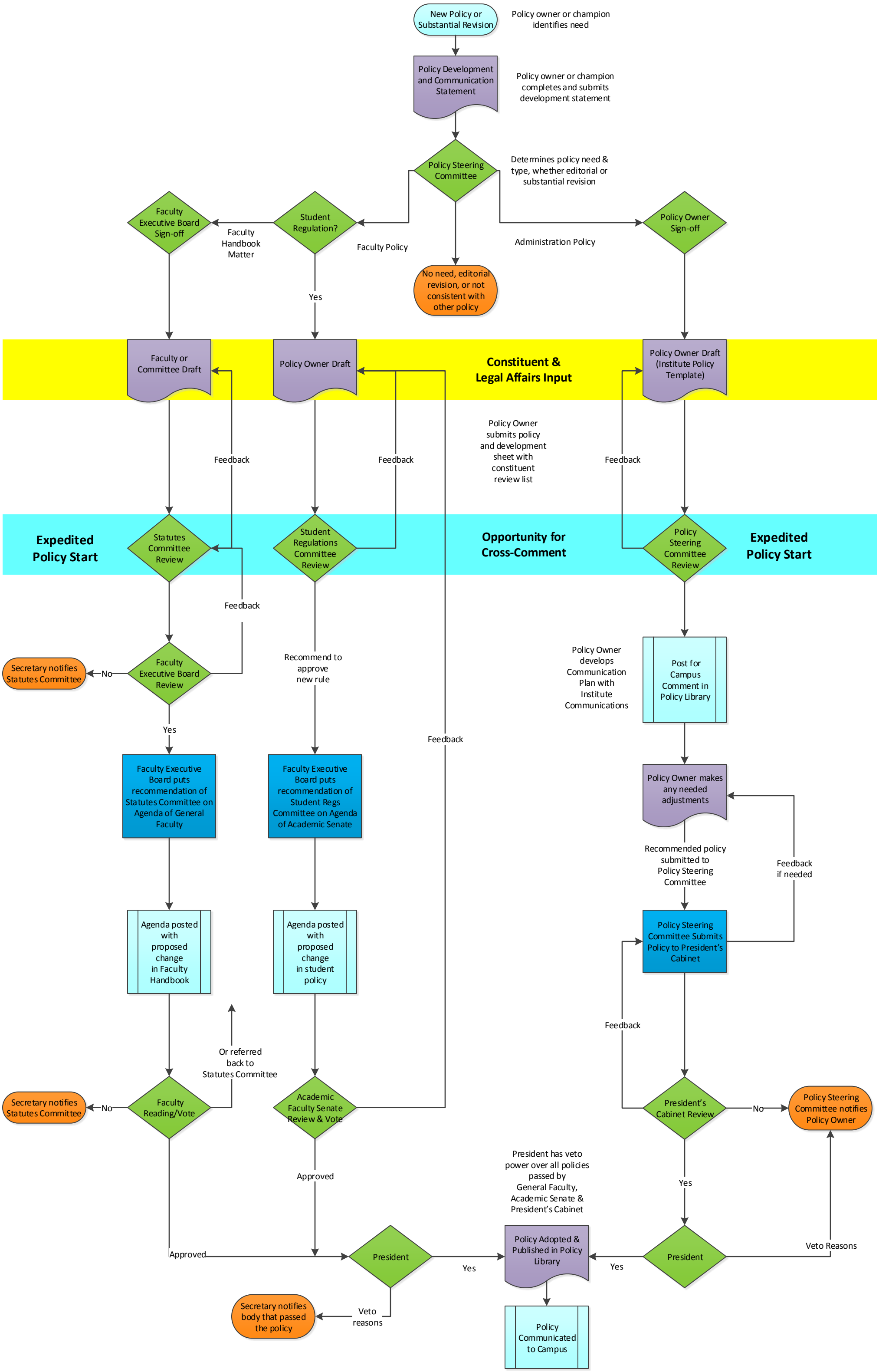
New Policy or Substantial Revision
Policy owner or champion identifies need
Policy Development and Communication Statement
Policy owner or champion completes and submits development statement
Policy Steering Committee
Determines policy need & type, whether editorial or substantial revision
Faculty Executive Board Sign-off
Faculty Handbook Matter
Student Regulation?
Faculty Policy
Administration Policy
Policy Owner Sign-off
No need, editorial revision, or not consistent with other policy
Yes
Faculty or Committee Draft
Policy Owner Draft
Constituent & Legal Affairs Input
Policy Owner Draft (Institute Policy Template)
Policy Owner submits policy and development sheet with constituent review list
Feedback
Feedback
Feedback
Expedited Policy Start
Statutes Committee Review
Student Regulations Committee Review
Opportunity for Cross-Comment
Policy Steering Committee Review
Expedited Policy Start
Feedback
Secretary notifies Statutes Committee
No
Faculty Executive Board Review
Recommend to approve new rule
Policy Owner develops Communication Plan with Institute Communications
Post for Campus Comment in Policy Library
Yes
Feedback
Faculty Executive Board puts recommendation of Statutes Committee on Agenda of General Faculty
Faculty Executive Board puts recommendation of Student Regs Committee on Agenda of Academic Senate
Policy Owner makes any needed adjustments
Recommended policy submitted to Policy Steering Committee
Feedback if needed
Agenda posted with proposed change in Faculty Handbook
Agenda posted with proposed change in student policy
Policy Steering Committee Submits Policy to President's Cabinet
Feedback
Or referred back to Statutes Committee
Secretary notifies Statutes Committee
No
Faculty Reading/Vote
Academic Faculty Senate Review & Vote
President's Cabinet Review
No
Policy Steering Committee notifies Policy Owner
Approved
President has veto power over all policies passed by General Faculty, Academic Senate & President's Cabinet
Yes
Approved
President
Yes
Policy Adopted & Published in Policy Library
Yes
President
Veto Reasons
Secretary notifies body that passed the policy
Veto reasons
Policy Communicated to Campus